



Dispensing from a Dispense Request

This tip sheet outlines how to dispense a dose of immunoglobulin (Ig) in BloodNet directly from a dispense request. All Ig dispenses must be recorded in BloodNet.

1. From the BloodNet homepage, click the 'Dispense requests' link in the 'Authorisation' tile.

BLOOD NET									
Orders	Receipting	Stock movement	Authorisation	Feedback Q Search Australian Red Cross Lifeblood Contacts					
6 Active 5 - Sent 1 - Dispatched	1 Active 1 - Unreceipted	O Active	40 - Dispense requests 16 - Planning sheels 1 - Dispensing discrepancies 2 - Immetched ensories	Quick actions Create stock order					
U - Disparcined			0 - Pending authorisation 0 - BloodSTAR messages	Create special of del Create transfer					
BloodNet news		Stock levels							
ALBUMEX 4 is transitio	ning to ALBUREX 5 AU	Templates							

2. A page will open with a list of 'All dispense requests' available for actioning by the dispensing facility.

	All dispense requests								
* BLOODINE I	Search								
Q Search	Requesting facili	v			*				
	Expected infusio	n date	From	To	t f	ddimmlyyyy			
A Home	Status		Requested a	nd partially dispensed - Acti	onable 👻 🕜)			
Orders	Planning sheet n	ame							
Receipting	Authorisation nur	mber							
Stock movement	UR number								
Authorisation	Family name								
Stock levels	Given name								
Reports			Search	Clear					
- Feedback									
	Results (4	40)						P	age size 20 👻
	Authorisation	Patient	UR number	Requested quantity	Expected infusion Date+	Requesting facility	Planning sheet	Status	Actiona
		SALINAS, Cher		CUVITRU - 48.00 g in 8 divisions out of 8	05/10/2023			Requested	Vev/Edit Discense Remove request
		GRAHAM, Darren		Hizentra 20% - 28.00 g in 4 divisions out of 4	12/10/2023			Requested	VewEd8 Dispense Remove request
		CHANEY, Glen		PRIVICEN 10% - 60.00 g in 2 divisions out of 2	23/10/2023			Requested	VewEdit Dispense Remove request
		WILKERSON, Anthony		Hizentra AU - 48.00 g in 8 divisions out of 8	23/10/2023			Partially Dispensed	Vew Dispense Close request









3. Either:

Reports

Feedback

- a) Search for the dispense request by entering the patient details into the search fields and clicking the 'Search' button. Once the patient has been located, click the 'Dispense' link, or
- Click the 'Dispense' link directly from the 'All dispense requests' page. b)

	Please Note: There are also links to 'View/Edit' the request or 'Remove request'.								
	Please Note: If there is no dispense request available, refer to the BloodNet tip sheet 'Create a dispense from an authorisation record'.								
		All dispense requ	uests						
BLOODINE I		Search							
Q Search		Requesting facility							
- \		Expected infusion date	From To dd/mm/yyyy						
A Home		Status	Requested and partially dispensed - Actionable 🗸 🍞						
Orders		Planning sheet name							
Receipting		Authorisation number							
Stock move	ement	UR number							
Authorisatio	on	Family name							
Stock levels	s	Given name							

Expected infusion Dat

05/10/2023

12/10/2023

23/10/2023

On the 'New dispense episode' page, enter the 'Dispense Date' and 'Dispense time'. 4.

Hizentra AU - 48.00 g in 23/10/2023 8 divisions out of 8

CUVITRU - 48.00 g in 8

Hizentra 20% - 28.00 g

PRIVIGEN 10% - 60.00

g in 2 divisions out of 2

in 4 divisions out of 4

divisions out of 8

Search Clear

Re

HR ni

Results (40)

Authorisation Patient

SALINAS, Cher

GRAHAM,

CHANEY, Glen

WILKERSON,

Anthony

Darren

- Scan or enter the lot number/s and Quantity of product being dispensed in the blue box on the right side of the 5. page and click the 'Add item' button.
- 6. Enter the 'Expected infusion date'. This is the date the patient is expected to receive the infusion.

New dispense	episode		1					
Dispense date * Dispense time *	01/11/2023	dd/mm/yyyy	*Required	eld Scan o Sca	er enter Lot num an	nber and quantity	Quantity	
Dispense location	Please select	~		A	dd item			
Patient details								
Family name: MORSE				Expected i	nfusion date *	04/11/2023	dd/mm/yyyy	3
Given name: Benito Date of birth: 11/02/2016				Approved	dose: Hizentra AU	16.00 g in 8 divisions		
Plea	ase note: It	is important th	ne 'Expected in	usion date	e' is as accu	ırate as possi	ble as the pat	ient's next

Planned Date will be calculated from this date.





Page size 20 🗸

Dispense Porce

View/Edit

<u>Dispense</u> Remove re View/Edit

Dispense Remove re

View

Dispense

Close red

Action

Status

Request

Requested

Requested

Partially

Dispensed

2





7. Click the 'Save Dispense episode' button at the bottom right of the page to record the dispense.

	episode							
			*Required field	Scan or optor Lot num	hor and quantity			
Dispense date *	01/11/2023	dd/mm/yyyy		Scan	ber and quantity	Quantity		
Discourse times #						1		
Dispense time *	11:13	hh:mm (24 hour)						
Dispense location	Please select	~		Add item				
Patient details								
Family name: MORSE				Expected infusion date *	04/11/2023	dd/mm/yyyy		
Given name: Benito								
Date of birth: 11/02/2016				Approved dose: Hizentra AU	16.00 g in 6 divisions			
Gender: Male				Treating medical spe	ecialist			
UR number: Not supplied	-1			Name:				
				Position: Consultant -				
Madian and the second		hullen min han mately sign and so a		Specialties: Paediatrician, Imm	nunologist			
Medical condition: Acqui	red-nypogammagio	builhaemia — naematological malignan	cy of post HSC1					
Authorisation number:								
Authorisation end date: (09/07/2024							
Items for dispen	000							
To remove an item from								
	the enisode click r	amove						
Items	the episode click re	emove.	Qty	Expiry date	Price	Comments	Actions	
Items	the episode click r	emove. Lot number P100550989	Qty	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions Remove	
Items M Hizentra AU 1g	the episode click r	Lot number P100550989	Qty 16	Expiry date 31/01/2025 23:59	Price	Comments <u>Add</u>	Actions Remove	
Items	the episode click r	Lot number P100550989	Qty 16	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions Remove	
Items	the episode click m g/5mL	Lot number P100550989	Qty 16	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions Remove	
Items 🗸 M Hizentra AU 1g	the episode click m /5mL	Lot number P100550989	Qty 16	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions <u>Remove</u>	
Items Millentra AU 1g	the episode click m /5mL	Lot number P100550989	Qty 16	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions Remove	
Items Millens and Items	the episode click r g/5mL o authorisation	Lot number P100550989	Qty	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions Remove Save Dispense episode	
Items	the episode click re g/5mL <u>p authorisation</u>	Lot number P100550989	Qty 16	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions Remove Save Dispense episode	
Cancel and return to the second s	the episode click m /5mL	emove. Lot number P100550989	aty 16 appear if th	Expiry date 31/01/2025 23:59	Price	Comments Add	Actions Remove Save Dispense episode	
 Items ✓ M Hizentra AU 1g < Cancel and return to 	the episode click m y/5mL authorisation ase note: A	emove. Lot number P100550989 warning message will	aty 16 appear if th	Expiry date 31/01/2025 23:59 e 'Dispensed proc	Price	Comments Add	Actions Remove Save Dispense episode	
Cancel and return to Please procession of the second se	y/5mL authorisation ase note: A duct.' If the	emove. Lot number P100550989 warning message will e incorrect product is o	aty 16 appear if th dispensed, t	Expiry date 31/01/2025 23:59 The 'Dispensed proc nis will cause a Dis	Price	Comments Add	Actions Remove Save Dispense episode	
 Cancel and return to Cancel and return to Pleat prod 	the episode click m y/5mL ase note: A duct.' If the	emove. Lot number P100550989 warning message will e incorrect product is o	aty 16 appear if th dispensed, tl	Expiry date 31/01/2025 23:59 The 'Dispensed proc nis will cause a Dis	Price	Comments Add	Actions Remove Save Dispense episode	
Cancel and return to Please processors	the episode click m y/5mL authorisation ase note: A duct.' If the	emove. Lot number P100550989 warning message will e incorrect product is o	aty 16 appear if th dispensed, tl	Expiry date 31/01/2025 23:59 The 'Dispensed proc nis will cause a Dis	Price	Comments Add	Actions Remove Save Dispense episode	
Cancel and return to Pleas proceedings of the second se	y/5mL authorisation ase note: A duct.' If the e	emove. Lot number P100550989 warning message will e incorrect product is o	aty 16 appear if th dispensed, tl	Expiry date 31/01/2025 23:59 The 'Dispensed proc nis will cause a Dis	Price	Comments Add	Actions Remove Save Dispense episode	
 Cancel and return to Cancel and return to Cancel and return to Plea prod Items for dispense To remove an item from th 	2 authorisation ase note: A duct.' If the e e episode click rem	emove. Lot number P100550989	aty 16 appear if th dispensed, tl	Expiry date 31/01/2025 23:59 The 'Dispensed proc nis will cause a Dis	Price	Comments Add	Actions Remove Save Dispense episode norised	

30/06/2026 23:59

1

P100586104



✓ M PRIVIGEN AU 20g/200mL



Add

Remove





8. The dispense episode has now been saved.



Please note: A receipt of the dispense episode can be printed by clicking the 'Print from PDF' button on the right of the page.

	✓ Dispense episode 13638565 has been saved		
Dispense episode receip	ot		Print from PDF
Dispense number: 13638565		UR number:	
Dispense date: 01/11/2023			
Dispense time: 11:13			
Dispense location:		Medical condition: Acquired-hypogammaglobulinaemia — haematological maligna	ancy or post HSCT
Family name: MORSE		Authorisation number:	
Given name: Benito		Expected infusion date: 31/12/2023	
Gender: Male		Treating medical specialist	
		Name:	
		Position: Consultant -	
		Specialties: Paediatrician, Immunologist	
M Hizentra AU 1g/5ml	L		
Lot no.: P100550989		Comments:	
Expiry date: 31/01/2025 23:59			
Quantity: 16 Unit price:	Total price:		
< Back to authorisation			





