## Training Checklist for Home Administered Subcutaneous Immunoglobulin (SCIg) Infusion Treatment

**Specific steps to be assessed prior to patient/carer considered competent to self-administer medication in a home setting. Number of training sessions can be individualised for patients.**

|  |  |  |  |
| --- | --- | --- | --- |
| Patient Name: |  | Clinician: |  |
| Person Responsible for Infusion:  | Patient Carer Guardian Name: (Please circle)  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Patient Skills | IntroducedDate: | ReinforcedDate: | Competency DemonstratedDate: | Competency MasteredDate: |
| Competent/Not Yet Competent(C/NYC) | **C/NYC** | Initials | **C/NYC** | Initials | **C/NYC** | Initials | **C/NYC** | Initials |
| Describe transportation & storage requirements of specific product |  |  |  |  |  |  |  |  |
| Define SCIg administration and location of site of infusion |  |  |  |  |  |  |  |  |
| Listing of appropriate infusion sites and understanding of rotation of sites |  |  |  |  |  |  |  |  |
| Understanding and demonstrated care of infusion site |  |  |  |  |  |  |  |  |
| Description of appropriate supplies necessary to complete procedure |  |  |  |  |  |  |  |  |
| Understanding of pump usage and what to do when not working or if alarm sounds |  |  |  |  |  |  |  |  |
| Understanding of “push” method as an alternative or when pump is unavailable |  |  |  |  |  |  |  |  |
| Understanding of how to check product/prepare product and how to report wastage/unused product |  |  |  |  |  |  |  |  |
| Ability to prepare infusion site and draw up product from single or multiple vials and prime tubing |  |  |  |  |  |  |  |  |
| Demonstrated insertion of subcutaneous catheter /checking for blood/what actions to take if blood is present |  |  |  |  |  |  |  |  |
| Demonstrates appropriate aseptic technique |  |  |  |  |  |  |  |  |
| Demonstrates accurate administration of treatment, and removal and safe disposal of needle |  |  |  |  |  |  |  |  |
| Demonstrates ability to accurately record infusion treatment information in diary |  |  |  |  |  |  |  |  |
| Understanding of potential situations/reactions which could result from the infusion |  |  |  |  |  |  |  |  |
| Understanding of correct management of any reactions to treatment |  |  |  |  |  |  |  |  |

Form collated from contributions from Octapharma, Baxter and CSL